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PART II

Statutory Notifications (S.R.O.)

GOVERNMENT OF PAKISTAN
PAKISTAN ELECTRONIC MEDIA REGULATORY
AUTHORITY (PEMRA)

NOTIFICATION

Islamabad, the 26th December, 2023

*Pakistan Electronic Media Regulatory Authority (Delegation of Powers)
Regulations, 2023*

S. R. O. 1929(I)/2023.— In exercise of powers conferred by Section 13 read with Section 39A along with other enabling provisions of the Pakistan Electronic Media Regulatory Authority Ordinance, 2002 (XIII of 2002), the Pakistan Electronic Media Regulatory Authority, is pleased to make the following Regulations, namely:—

1. **Short title and commencement.**—(1) These Regulations shall be called the Pakistan Electronic Media Regulatory Authority (Delegation of Powers) Regulations, 2023.

(2) These Regulations shall come into force at once.

3945(1—16)

Price: Rs. 20.00

[2488(2023)/Ex. Gaz.]

2. **Definitions.**— (1) In these Regulations, unless there is anything repugnant in the subject or context,—

- (a) “Authority” means the Pakistan Electronic Media Regulatory Authority (PEMRA) established under Section 3 of the Ordinance;
- (b) “Administrative approval” means the concurrence and formal acceptance by the competent authority of a proposal to incur expenditure subject to availability of funds for the said proposal in a financial year;
- (c) “Chairman” means the Chairman of the Authority;
- (d) “competent authority” means to whom the Authority has delegated its Financial and Administrative powers as envisaged in column No. 2 to 7 of the Schedule-A of these regulations;
- (e) “Council” means the Councils of Complaints established under Section 26 of the Ordinance;
- (f) “Financial approval” means approval granted by the competent authority for disbursement of payment after work done subsequent to administrative approval;
- (g) “Officer in-charge of region or Regional Director” means the officer entrusted to perform duties as in-charge of a regional office;
- (h) “Ordinance” means the Pakistan Electronic Media Regulatory Authority Ordinance, 2002 (XIII of 2002);
- (i) “Other officers” mean Executive Member, Director General (Admin), Director (Admin), Deputy Director (Admin), Regional Director or in-charge of the region; and
- (j) “Schedule” means a Schedule appended with the regulations.

(2) Words or expressions used in these Regulations but not defined herein shall have the same meaning as assigned in the Ordinance, rules and regulations made thereunder.

3. **Powers under Section 3 of the Ordinance.**— (1) All the powers of the Authority under sub-Section (2) of Section 3 of the Ordinance to sue in its name and defend on its behalf are delegated to the Chairman, Secretary to the Authority, Director Secretary to the Authority, Deputy Director Secretary to the Authority, Assistant Director Secretary to the Authority, Regional Director or Officer In-Charge of the region.

(2) The persons to whom powers have been delegated under sub-Regulation (1) of Regulation 3, shall represent the Authority in all types of legal proceedings, before all courts, tribunals, judicial or quasi-judicial forums, and to institute, prosecute or defend matters, execute all types of legal documents such as power of attorney, pleadings, affidavits, and to adduce oral and written evidence, enter into compromises and do all or any legal acts or take measures as may be required for proper conduct of legal proceedings:

Provided that the Secretary to the Authority, Director Secretary to the Authority, Deputy Director Secretary to the Authority, Assistant Director Secretary to the Authority, Regional Director or Officer In-Charge of the region shall not exercise their powers under sub-Regulations (1) and (2) of Regulation 3 without getting prior approval of the same from the Chairman.

4. **Powers under Section 19, 20(i) and 24 of the Ordinance.**— The powers of the Authority under Section 19, clause (i) of Section 20 and Section 24 of the Ordinance to grant, renew, change of name of the company or firm, change of management or partnership, change of logo, name, change of office and head-end address including allied matters to the extent of Cable TV licence is delegated to the Chairman.

5. **Powers under Section 20B of the Ordinance.**— (1) The powers of the Authority under Section 20B of the Ordinance to the extent of non-compliance of decision of the Authority, in this regard, write to the department of the Federal Government, division or the provincial government that stands allocated the business on this behalf to stop the release of TV or radio commercials until its employees' pending dues are paid is delegated to the Chairman.

(2) The powers of the Authority under sub-Section (3) of Section 26 of the Ordinance in respect of electronic media employees to the extent of reviewing and examining recommendations received from the Councils of Complaints and either to approve the same or make appropriate order or decision including but not limited to refer back to the Councils to re-consider if so considered necessary in the opinion is delegated to the Chairman.

6. **Powers under Section 26 of the Ordinance.**— The powers of the Authority contained in sub-Section (9) of Section 26 the Ordinance to approve recommendations of the Council of Complaints to the extent of appropriate censure and fine up to two million rupees in respect of a licensee and fine up to rupees one million in respect of an individual are delegated to a Chairman.

7. **Powers under Section 27 of the Ordinance.**— The power of the Authority under Section 27 of the Ordinance of taking immediate action for prohibiting any programme, advertisement or expression by any person and referring the matter to the Council of Complaints are also delegated to a committee comprising of the Chairman and two members of the Authority (Chairman PTA and Member Islamabad). The decision of the committee will be by majority.

8. **Powers under Section 29 of the Ordinance.**— (1) The powers of the Authority under Section 29 of the Ordinance as to authorizing inspection, investigation, seeking information from any person, seizure of equipment, sealing of premises, receiving reports from authorized officer, issuance of show cause notice, giving hearing are delegated to Regional Director.

(2) The powers of the Authority to show cause and impose fine in terms of Section 29 and Section 29A of the Ordinance up to two hundred thousand rupees is delegated to the Regional Director.

9. **Powers under Section 29A of the Ordinance.**— The powers of the Authority to show cause and impose fine in terms of Section 29A of the Ordinance up to two hundred thousand rupees is delegated to the Regional Director.

10. **Powers under Section 30 of the Ordinance.**— (1) Powers of the Authority under Section 30 of the Ordinance as to suspension of broadcast media licence on the grounds mentioned in the Ordinance are delegated to a committee comprising of the Chairman and two members of the Authority (Secretary Ministry of Information and Member Islamabad). The decision of the committee will be by majority.

(2) After passing an order in exercise of the power under sub-Regulation (1) of Regulation 10, the Chairman and two members shall forthwith forward the matter to the Authority for making of appropriate decision in its forthcoming meeting.

11. **Powers under Section 30 of the Ordinance.**—(1) Power of the Authority under Section 30 of the Ordinance to initiate legal proceeding for cancellation or revocation of licence including issuance of show cause notice and conducting personal hearing against any licensee who fails to pay licence fee,

annual fee, fine, other charges, contravenes any provision of the Ordinance, rules and regulations and change its management or transfers of shares to persons not being the original shareholders of the company at the time of issuance of licence without taking approval from the Authority are delegated to a Chairman.

(2) In relevant cases, the Chairman may refer the matter to the Council of Complaints for opinion under Section 30(1)(b) of the Ordinance. The Council after hearing concerned licensee, may submit its opinion to the Authority within thirty days for its decision.

(3) To the extent of distribution service licensees except Cable TV, the Chairman after completions of legal proceedings initiated under sub-Regulation (1) of Regulation 11 may submit recommendations to the Authority for appropriate decision under Section 30 of the Authority.

(4) The power of the Authority to revoke or cancel the licence of Cable TV is delegated to the Chairman.

12. Powers under section 33 of the Ordinance.—Powers of the Authority under sub-Section (3) and sub-Section (4) of Section 33 of the Ordinance as to lodge of FIR is delegated to Regional Director as the case may be to officer-in-charge of region.

Provided that such powers may only be exercised with prior approval of the Chairman.

13. Powers under Section 33B of the Ordinance.—Powers of the Authority under Section 33B of the Ordinance as to furnishing information to the Court are delegated to Regional Director as the case may be to officer-in-charge of region.

Provided that after execution of the search warrant, the information to this effect along with action taken shall be brought in writing to the Chairman.

14. Powers under section 34 of the Ordinance.—Powers of the Authority to file a complaint, are delegated to the Chairman, Regional Director, officer-in-charge of region, Deputy Director and Assistant Director:

Provided that such powers may only be exercised with prior approval of the Chairman.

15. Powers under Section 34A of the Ordinance.—The Authority delegates the power of compoundable and cognizable offences under the Ordinance to the Chairman, Regional Director, officer-in-charge of region, Deputy Director and Assistant Director:

Provided that such powers may only be exercised with prior approval of the Chairman.

16. Powers under Section 14 of the Ordinance.— (1) The powers of the Authority under Section 14 of the Ordinance for all administrative and financial matters is delegated to the Chairman and other officers of the Authority subject to specific extent laid down in Schedule-A or any other Regulations made by the Authority.

(2) The powers, not delegated under the regulations, shall be exercised by the Authority itself.

17. Interpretation.— If any question arises in giving effect to these regulations, the matter may be referred to the Authority for further clarification and interpretation.

18. Regulations not be in derogation of other regulations.— These regulations will not be in derogation of any other regulations framed by the Authority and where any conflict arises between one or more such regulations, the regulations shall be read in conjunction with one another as far as possible.

19. Prior expenditures deemed approved.— All expenditures made prior to the coming into force of these regulations shall be deemed to have been made in accordance with these regulations.

20. General.— (1) Notwithstanding the powers delegated herein above, nothing contained in these regulations shall be construed as to limit the powers of the Authority to delegate any of its powers, functions and responsibilities through a specific order or general order.

(2) However, all the powers earlier delegated and exercised by the Chairman or any other officer of the Authority prior to promulgation of these regulations shall be deemed to have been saved and protected.

[F.No. PEMRA-1(09)/Secy./Gazette/2024/02.]

(SARDAR ARFAN ASHRAF KHAN),
SDG/Secretary to the Authority.

PAKISTAN ELECTRONIC MEDIA REGULATORY AUTHORITY



Delegation of Powers (Financial and Administrative)-2019
(As approved by the Authority in 148th Meeting on 15th March, 2019)

"DELEGATION OF POWERS" (Financial & Administrative) 15th March, 2019							
Pakistan Electronic Media Regulatory Authority							
Sr. #	Nature of Power (01)	Chairman (02)	Executive Member (03)	Director General (Admin) (04)	Director (Admin) (05)	Deputy Director (Admin) (06)	Regional Director/ In-Charge (07)
SERVICE MATTERS							
1	Appointment of contract/contingent paid staff (against a lump sum monthly salary or otherwise).	F. P.					
2	Engagement of local and foreign consultants / retainers for medical, technical, managerial, financial and administrative services on monthly remuneration.	F. P.					
3	Engagement of internices.	F. P.					
4	Conversion of temporary post into a permanent post which have been in existence for five or more years or have been created for work of a permanent nature.	F. P.					
5	Appellate Authority under PEMRA Service Regulations / Laws.	F.P. upto PS-6					
6	Transfer of officers / staff from headquarters to regional offices and vice versa or from one wing of PEMRA to another.	F. P.	F.P. upto PS-6				
7	Condonation of punishment awarded by authorized officer as recommended by inquiry officer/inquiry committee to any officer / official.	F. P.					
8	Fixation of Pay.	F. P.	F.P. upto PS-6				
9	Powers to sanction claims of PEMRA employees on appointment to another post in a time scale.	F. P.	F.P. upto PS-6				
10	Approval of foreign training / participation in foreign workshops, seminars and conferences (where PEMRA funds involved).	F. P.					
11	Approval of local training / participation in local workshops, seminars and conferences (where PEMRA funds involved).	F. P.	F.P. upto PS-8				
12	Approval of foreign training / participation in foreign workshops, seminars and conferences (where PEMRA funds not involved).	F. P.					
13	Approval of local training / participation in local workshops, seminars and conferences (where PEMRA funds not involved).	F. P.	F.P. upto PS-8				
14	Approval for contribution to employees' funds and subscription.	F. P.	F. P.				

Sr. #	Nature of Power (01)	Chairman (02)	Executive Member (03)	Director General (Admin) (04)	Director (Admin) (05)	Deputy Director (Admin) (06)	Regional Director/ In-Charge (07)
15	Counting of previous service for pension purposes.	F. P.	F.P. upto PS-6				
16	Approval of pension contribution of the employees on deputation to their parent departments.	F. P.	F. P.	F.P. upto PS-7			
17	Payment of group insurance premium.	F. P.	F. P.	F.P. upto PS-6			
18	Condonation of interruption in service.	F. P.					
19	Condonation of deficiency in qualifying service for pension.	F. P.					
20	Powers to sanction deputation to other government departments / autonomous institutions.	F. P.					
21	Grant of Lien against Service.	F. P.	F.P. upto PS-6				
ADMINISTRATIVE MATTERS							
22	Power to sanction payment to Government departments for services rendered.	F. P.	F. P.	F.P. upto Rs. 100,000/-			F. P. upto Rs. 25,000/-
23	Power to sanction payment to private sector organizations for services rendered.	F. P.					
24	Power to sanction payment on account of classified / displays advertisements.	F. P.	F. P.	F. P. upto Rs. 100,000/-			
25	Approval of utility bills (Electricity, Gas, Water, Telephone, etc.).	F. P.	F. P.	F. P.	F. P. upto Rs. 100,000/-	F. P. upto Rs. 50,000/-	F. P. upto Rs. 100,000/-
26	Grant of conveyance charges.	F. P.	F. P.				
27	Grant of overtime / late sitting charges.	F. P.	F. P.				
28	Approval of payment of labour charges.	F. P.	F. P.	F. P. upto Rs. 25,000/-			F. P. upto Rs. 10,000/-
29	Approval of website development.	F. P.	F. P.				
30	Approval of networking charges.	F. P.	F. P.				F. P. upto Rs. 25,000/-
31	Approval of payment of internet charges.	F. P.	F. P.	F. P. upto Rs. 75,000/-			F. P. upto Rs. 25,000/-
32	Advance payments for works / services to firms / contracts / departments.	F. P.	F. P.				
33	Approval of arrangement of seminars, workshops, conferences, meetings etc.	F. P.	F. P.				

Sr. #	Nature of Power (01)	Chairman (02)	Executive Member (03)	Director General (Admin) (04)	Director (Admin) (05)	Deputy Director (Admin) (06)	Regional Director/ In-Charge (07)
34	Approval of arrangement of sports activities / rewards / recreational activities.	F. P.	F. P.				
35	Eid Bonus.	F. P.					
36	Payment /reimbursement of membership fee of professional bodies.	F. P.	F. P.				
37	Approval of payment of fee / remuneration to Members of the Authority.	F. P.	F. P. upto Rs. 75,000/- in each case				
38	Grant to professional / educational institutions.	F. P.					
39	Sanction of official telephone connections.	F. P.	F. P.	F. P.			
40	Sanction of residential telephone connections.	F. P.	F. P.	F. P. upto Rs. 10,000/-			F. P. upto Rs. 5,000/-
41	Sanction of mobile telephone connections.	F. P.	F. P.				
42	Payment of monetary incentives to PEMRA Employees.	F. P.					
43	Approval for refund of security deposits to licensees.	F. P.	F. P.				
44	Approval for refund to suppliers, contractors and employees.	F. P.	F. P.				
45	Approval for other security deposits refunds.	F. P.	F. P.				
46	Approval of other refunds.	F. P.	F. P.				
47	Approval of payment of loans and contingent liabilities.	F. P.	F. P.				
48	Approval of payment of compensation/Honorarium/ reward.	F. P.					
49	Approval of payment of education grant.	F. P.	F. P.				
50	Recreational / sports activities for officers / staff.	F. P.	F. P.				
51	Unforeseen / heads not covered under the mentioned heads.	F. P.					
52	Approval of payment of other welfare expenses.	F. P.	F. P. upto Rs. 25,000/-				
53	Approval of compensation on account of death / disability during performance of official duty.	F. P.	F. P.				
54	Expenditure on preservation and upkeep of office record.	F. P.	F. P.	F. P. upto Rs. 100,000/-			F. P. upto Rs. 10,000/-
55	Payment of freight charges.	F. P.	F. P.	F. P. upto Rs. 25,000/-			F. P. upto Rs. 10,000/-

Sr. #	Nature of Power (01)	Chairman (02)	Executive Member (03)	Director General (Admin) (04)	Director (Admin) (05)	Deputy Director (Admin) (06)	Regional Director/In-Charge (07)
56	Approval of payment on account of uniform and liveries.	F. P.	F. P.	F. P. upto Rs. 100,000/-			F. P. upto Rs. 25,000/-
57	Approval of use of courier Services.	F. P.	F. P.	F. P.			F. P.
58	Approval of payment of courier charges.	F. P.	F. P.	F. P.			F. P. upto Rs. 10,000/-
59	Approval of payment of postal charges (not including courier charges).	F. P.	F. P.	F. P.			F. P. upto Rs. 10,000/-
60	Payment on account of feasibility studies / PC-1 / research and development (in-house and external).	F. P.	F. P.				
61	Payment on account of evaluation of tenders, reports, etc.	F. P.	F. P.				
62	Payment on account of insurance of capital equipment including vehicles.	F. P.	F. P.				
63	Payment on account of sponsorship on National/International events.	F. P.					
64	Payment on account of preparation of reports / articles and essay writing.	F. P.	F. P.				
65	Payment on account of fairs, exhibitions and national celebrations.	F. P.	F. P.				
66	Payment of refunds in pursuance of court decisions.	F. P.	F. P.				
67	Approval of administrative and accounting system of PEMRA (Approval of Accounting System).	F. P.					
68	Investigation of claims of PEMRA employees.	F. P.	F. P.	F. P. upto PS-6			
69	Hiring of security firm / guards.	F. P.	F. P.				
70	Questions of deciding the real legal heir (s) in case where is no nomination or nomination is incorrect or invalid.	F. P.					
71	Engaging Legal Counsels for legal advice, drafting and filing of petitions/appeals in Supreme Court, legal opinion, vetting of contracts/agreements and MOUs, upto the limits as prescribed by the Authority in its 118th Meeting.	F. P. upto Rs. 2,000,000/-					
72	Power to engage Advocate on Record (AoR) in Supreme Court.	F. P. upto Rs. 50,000/-					

Sr. #	Nature of Power (01)	Chairman (02)	Executive Member (03)	Director General (Admin) (04)	Director (Admin) (05)	Deputy Director (Admin) (06)	Regional Director/ In-Charge (07)
73	Engaging Legal Counsels for legal advice, drafting and filing of petitions/appeals in High Court, legal opinion, vetting of contracts/agreements and MOUs, upto the limits as prescribed by the Authority in its 118th Meeting.	F.P. upto Rs.1,000,000/-					
74	Engaging Legal Counsels for Legal advice in all Quasi-Judicial forums / Lower Courts.	F.P. upto Rs.100,000/-					
75	Approval of miscellaneous expenses for Supreme Court cases.	F.P. upto Rs. 35,000/-					
76	Approval of miscellaneous expenses for all other courts.	F.P. upto Rs. 20,000/-					
77	Power to engage legal counsels in exceptional cases upon being recommended by the committee constituted by the Authority for this purpose at rates higher than those approved by the Authority in its 118th meeting.	F.P.					
78	Revision of contracts.	F. P.					
79	Establishment / closure of PEMRA offices under Section 3(3) of the PEMRA Ordinance.	F. P.					
80	Approval of signing court papers including power of attorney	F. P.			Secretary to the Authority (for Sign only)	Director/DD/AD of Secretary to the Authority Wing (for Sign only)	RD/ Incharge (for Sign only)
ADVANCES							
81	Payment of House Building Advance.	F. P.					
82	Payment of Motor car purchase Advance.	F. P.	F. P.				
83	Payment of Motorcycle purchase advance.	F. P.	F. P.				
84	Payment of other advances.	F. P.	F. P.				
85	Approval of temporary advance.	F. P.	F. P.	F. P. upto Rs. 100,000/-			F. P. upto Rs. 50,000/-
86	Approval of payment of one month advance Salary to meet acute emergencies.	F. P.	F. P.				
87	Permission to postpone recovery of General Provident Fund (GPF) advance.	F. P.	F. P.	F.P. upto PS-6			

Sr. #	Nature of Power (01)	Chairman (02)	Executive Member (03)	Director General (Admin) (04)	Director (Admin) (05)	Deputy Director (Admin) (06)	Regional Director/ In-Charge (07)
88	Power to write off recovery of advances in case of death of an employee.	F. P.	F. P. upto Rs. 500,000/-	F. P. upto Rs. 100,000/-			
89	Power to write off recovery of Motor Car Advance /House Building Advance (HBA) in case of death of an employee.	F. P.					
90	Power to write off recovery of Motorcycle advance in case of death of an employee.	F. P.	F. P.				
MEDICAL EXPENSES							
91	Reimbursement of indoor medical expenses.	F. P.	F. P.	F. P. upto Rs. 200,000/-			
92	Reimbursement of outdoor medical expenses.	F. P.	F. P. upto PS-6				
93	Reimbursement of expenses on account of purchase of follow-up medicines (Post hospitalization for one month).	F. P.	F. P.	F. P. upto Rs. 50,000/-			F. P. upto Rs. 25,000/-
94	Grant of advances to designated hospitals against medical treatment.	F. P.	F. P.	F. P. upto Rs. 100,000/-			
95	Approval of payment of burial charges.	F. P.	F. P.	F. P.			
96	Approval of payment of ambulance charges.	F. P.	F. P.	F. P. upto Rs. 25,000/-			
PURCHASES							
97	Approval of pre-qualification of suppliers and contractors.	F. P.	F. P.				
98	Approval for purchase of capital equipment (vehicles / transport).	F. P.	F. P.	F. P. upto Rs. 200,000/-			
99	Approval of purchase of capital equipment (office equipment and other durable goods).	F. P.	F. P.	F. P. upto Rs. 200,000/-			F. P. upto Rs. 50,000/-
100	Approval for purchase of capital equipment (furniture and fixture).	F. P.	F. P.	F. P. upto Rs. 200,000/-			F. P. upto Rs. 50,000/-
101	Approval of purchase of office stationary.	F. P.	F. P.	F. P. upto Rs. 200,000/-			F. P. upto Rs. 50,000/-
102	Approval of purchase of petty / miscellaneous items.	F. P.	F. P.	F. P. upto Rs. 100,000/-			F. P. upto Rs. 25,000/-
103	Purchase of Newspapers.	F. P.	F. P.	F. P. upto Rs. 100,000/-			F. P. upto Rs. 10,000/-
104	Purchase of books, journals, and magazines for PENRA Library.	F. P.	F. P.	F. P. upto Rs. 100,000/-			

Sr. #	Nature of Power (01)	Chairman (02)	Executive Member (03)	Director General (Admin) (04)	Director (Admin) (05)	Deputy Director (Admin) (06)	Regional Director/ In-Charge (07)
105	Approval of printing charges.	F. P.	F. P.	F. P. upto Rs. 200,000/-			F. P. upto Rs. 50,000/-
106	Purchase of Petrol, Oil & Lubricant (POL).	F. P.	F. P.	F. P. as per ceiling			F. P. upto Rs. 100,000/- per month
107	Entertainment and gifts.	F. P.	F. P.	F. P. upto Rs. 50,000/-			F. P. upto Rs. 25,000/-
108	Approval of purchase of land / building.	F. P.					
109	Approval for construction of building.	F. P.					
110	Civil works / Expenditure on Constructions etc.	F. P.	F. P. upto Rs. 5.0 Million				
111	Approval of purchase of land / building for PEMRA officers / official colony.	F. P.					
REPAIR AND MAINTENANCE							
112	Approval of repair and maintenance of capital equipment (vehicles and transport)	F. P.	F. P.	F. P. upto Rs. 200,000/-			F. P. upto Rs. 50,000/-
113	Approval of repair and maintenance of capital equipment (furniture and fixture).	F. P.	F. P.	F. P. upto Rs. 100,000/-			F. P. upto Rs. 50,000/-
114	Approval of repair and maintenance of capital equipment (machinery and equipment).	F. P.	F. P.	F. P. upto Rs. 100,000/-			F. P. upto Rs. 50,000/-
115	Repair, maintenance and renovation of PEMRA owned official buildings.	F. P.	F. P.	F. P. upto Rs. 200,000/-			
RENT, LEASE AND TAXES							
116	Approval of rent of official building.	F. P.	F. P.				
117	Enhancement of Rent of office building.	F. P.	F. P.				
118	Lease and rent out of PEMRA building.	F. P.					
119	Rent of Machinery / Equipment / Vehicles.	F. P.	F. P.	F. P. upto Rs. 50,000/-			F. P. upto Rs. 25,000/-
120	Approval of rent of hired residential building.	F. P.	F. P.	F. P. upto Rs. 200,000/-			
121	Payment of vehicles registration fee.	F. P.	F. P.	F. P.			
122	Payment of Token Tax.	F. P.	F. P.	F. P.			F. P.

Sr. #	Nature of Power (01)	Chairman (02)	Executive Member (03)	Director General (Admin) (04)	Director (Admin) (05)	Deputy Director (Admin) (06)	Regional Director/ In-Charge (07)
123	Payment of rates/taxes.	F. P.	F. P.	F. P.			F. P.
CONDONATION AND WRITE OFFS							
124	Write off loss of money / stores due to theft and force majeure.	F. P.	F. P.				
125	Weeding off official record.	F. P.	F. P.				
126	Condonation of stores.	F. P.	F. P.	F. P.			
127	Auction of condoned store items.	F. P.	F. P.	F. P.			
128	Condonation of excess expenditure on Telephone, etc. (Official/Residence).	F. P.					
129	Condonation of excess expenditure on Travelling Allowance / Daily Allowance (TA/DA) (local / foreign).	F. P.					
TOURS AND TRANSFERS							
130	Approval of Tour programme.	F. P.	F. P. upto PS-6	F. P. upto PS-4			F. P. for all subordinates in own office
131	Approval of Travelling Allowance / Daily Allowance (TA/DA) bill.	F. P.	F. P. upto PS-6	F. P. upto PS-4			FP for all subordinates in own office
132	Relaxation of time limit for submission of Travelling Allowance / Daily Allowance (TA/DA) bills.	F. P.	F. P.				
133	Approval of Travelling Allowance / Daily Allowance (TA/DA) advance.	F. P.	F. P. upto PS-6	F. P. upto PS-4			F. P. for all subordinates in own office
134	Grant of daily allowance for emergency halt due to dislocation of communication.	F. P.	F. P.				
135	Approval of relaxation in joining time.	F. P.	F. P. upto PS-6				
136	Grant of special permission for air travel by non-entitled employees.	F. P.	F. P. upto PS-6				
LEAVE MATTERS							
137	Grant of Casual Leave.	F. P.	F. P.	F. P. to Head of Wings in own wing	F. P. to Head of Wings in own wing	F. P. to Head of Wings in own wing	F. P.

Sr. #	Nature of Power (01)	Chairman (02)	Executive Member (03)	Director General (Admin) (04)	Director (Admin) (05)	Deputy Director (Admin) (06)	Regional Director/ In-Charge (07)
FINANCIAL MATTERS							
138	Release of bank guarantees.	F. P.	F. P.				
139	Re-appropriation of funds and budget.	F. P.	F. P.				
140	Release / transfer of funds to Regional Offices under the available budget.	F. P.	F. P.	F. P.			
141	Opening of bank accounts in local currency in any scheduled bank.	F. P.	F. P.				
142	Opening of bank accounts in foreign currency in any scheduled bank.	F. P.	F. P.				
143	Payment of bank charges.	F. P.	F. P.	F. P.	F. P. upto Rs. 5,000/-		F. P. upto Rs. 10,000/-
144	Investment of PEMRA Funds.	F. P.	F. P.				
145	Payment of other financial charges.	F. P.	F. P.				
146	Audit Adjustment / Book Adjustment (Non-cash transaction).	F. P.	F. P.				
147	Grant of House Building Advance (HBA), Motor Car Advance and Motorcycle Advance on priority / out of turn basis.	F. P.					
148	Power to declare store surplus / unserviceable and power to sell surplus / unserviceable store.	F. P.	F. P.				
149	Retirement benefits / Benefits at the time of severance from Service by resignation etc.	F. P.	F. P. upto PS-6				
150	Condonation of excess expenditure / overpayment.	F. P.	F. P.				
151	Permission to postpone recovery.	F. P.	F. P.				
152	Payment of Federal Excise Duty (FED) / Taxes to Federal Board of Revenue (FBR).	F. P.	F. P.				
All the Regional Directors/Incharge are declared Drawing & Disbursing Officer (DDO) and Annual Budget allocated for the year to each Regional Office will be placed at the disposal of Regional Directors/Incharge for Drawing & Disbursing purpose.							
* For Serial No. 80 above, please see Regulation 03 of DOP Regulations 2023.							
* P.S. stands for "PEMRA Scale of Pay"							
* F.P. stands for "Full Powers".							
[F.No. PEMRA-1(09)/Secy./Gazette/2024/02]							
(Sardar Arfan Ashraf Khan) Secretary to the Authority							